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Agenda

02-12-2008 Regular School Board Meeting

Category

F. Consent

Sub-Category

F. Purchasing & Warehouse

Title

Purchasing Bids, RFPs, RFQs, Sales and Services Agreement

Meeting

Consent w/o Information

Date

2/12/2008

Consent Type

Without Information

Discussion

At the request of schools or departments, the Office of Purchasing Services sends out requests for tabulates the bids from vendors. Committees or individuals review the tabulated bids and make recommendations: (1) that the low bid be accepted, (2) that a non-low bid be approved, or (3) that rejected, due to cost or not meeting specifications. If a non-low bid is recommended, justification must be provided by the persons reviewing the bids to ensure that the best product for the lowest cost is purchased.

Attached are summaries and/or recommendations for Bid Awards, RFPs, RFQs and Sales and Services Agreements. Detailed information, including tabulation of each bid can be reviewed in the School Board meeting or the Office of Purchasing Services.

Recommendation

Re-Award the Purchasing Bids listed below:

a) #06-034/CN – Air Conditioning & Heating Parts – Maintenance Warehouse

Award the Purchasing Bids listed below:

- b) #08-024/BP– Bulk Commodity Processing – Food & Nutrition Services
- c) #08-026/JJ – Classroom & Art Supplies– Warehouse Services
- d) #08-027/BM – Bleacher and Backstop Repair and Motorization Contractor – Maintenance
- e) #08-028/BM – Inspection, Maintenance and Testing of the Kitchen Hood Fire Suppression Systems – Maintenance
- f) #08-029/BM – Carpet, Vinyl Sheeting and Ceramic Tile Installers – Maintenance

Award the RFP Purchasing Bids listed below:

g) #08006/CH – State Legislative Services – Financial Services

Award the Sales and Service Agreements listed below:

- h) SSA #0807/CH – Teach First – Title I
- i) SSA #0808/CH – American Reading Co. – Title I

SCHOOL BOARD OF BREVARD COUNTY
OFFICE OF PURCHASING SERVICES
2700 JUDGE FRAN JAMIESON WAY
VIERA, FL 32940-6601

RFP #08006/CH – STATE LEGISLATIVE SERVICES – FINANCIAL SERVICES

VENDOR RECOMMENDED FOR AWARD

<u>Vendor Number and Name</u>	<u>Annual Contract Amount</u>
Vendor #V0000203371 Mixon & Associates, Inc.	\$26,000.00

SOLICITATION SUMMARY

Date Solicited:	December 19, 2007	Number of Items/Groups:	<u>1</u>
Date Opened:	January 22, 2008	No. Firms Solicited:	<u>5</u>
Present to Board:	<u>February 12, 2008</u>	No. Firms Responded:	<u>3</u>

CONTRACT TERM

The initial contract term shall commence March 1, 2008 and continue until August 31, 2009 (18 months), with an option to renew annually for two additional one year periods.

RECOMMENDATION (Posted 1.31.08 – 12:00 p.m.)

It is the recommendation of the Proposal Evaluation Committee to approve the contract award to Mixon and Associates in the amount of \$26,000.00 annually. Request authority for the Office of Purchasing Services to renew the contract annually for two additional one year periods with the amount firm for the entire contract period. Contract renewal shall be contingent upon Financial Services' request for continuation of services and annual contract review.

ACTION BY BOARD

 X Approved Recommendation(s) Above & Awarded Meeting Date: February 12, 2008
 Other _____

Lynda Jones,
Director of Purchasing and Warehouse Services

Failure to file a protest within the time prescribed in s. 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.